



DEPARTMENT OF THE NAVY
NAVAL AIR SYSTEMS COMMAND
WASHINGTON, D. C. 20360

IN REPLY REFER TO
NAVAIRINST 4120.4A
AIR-5201
29 Mar 1972

NAVAIR INSTRUCTION 4120.4A

From: Commander, Naval Air Systems Command

Subj: Delegation of authority for the authentication of NAVAIR
(Naval Air Systems Command Headquarters) engineering
drawings and associated lists

Ref: (a) NAVAIRINST 3910.9 of 26 Mar 1971, Authentication or approval
of engineering drawings and associated lists acquired under
contracts

1. Purpose. This instruction provides policy on authentication and delegates authority for accomplishing authentication of NAVAIR engineering drawings and associated lists prepared for NAVAIR by (a) government activities and (b) contractors when in consonance with reference (a).

2. Cancellation. This instruction supersedes NAVAIRINST 4120.4 of 26 November 1968.

3. Scope. This instruction is applicable to the authentication of NAVAIR engineering drawings and NAVAIR associated lists as defined herein. It does not apply to documents of similar character which are identified by contractor design activity code identification and document number.

4. Definition

a. Authentication. The action of an official delegated as set forth herein in affixing his signature to a NAVAIR drawing or NAVAIR list in the space thereon labeled "APPROVED FOR NAVAIR."

b. Master. The master is a NAVAIR drawing or NAVAIR list on which is kept the revision and approval record which is recognized as official by the NAVAIRSYSCOM (Naval Air Systems Command).

c. CAO (Contract Administration Office). This term includes the Naval Plant Representative Offices, Air Force Plant Representative Offices, Defense Contract Administration Services Offices and other Contract Administration Services Components as set forth in DOD Directory 4105.59-H.

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d. NAVAIR Engineering Drawing. A drawing which is identified by the NAVAIR code identification "30003" and a document number assigned by NAVAIR. For purposes of authentication, the term "drawing" shall be construed to include "sketch."

e. NAVAIR Associated List. Includes PLs (Parts Lists), DLs (Data Lists) and ILs (Index Lists) which are identified by the NAVAIR code identification "30003" and document numbers assigned by NAVAIR.

5. Policy

a. Drawings prepared by Government Activities

(1) NAVAIR drawings and lists prepared by Government activities (except associated lists prepared by electronic data processing methods) shall be authenticated prior to release for production of the items delineated thereby. The authentication signature is required on Sheet 1 only for each PL, DL and IL. Prior to authentication, the correctness, completeness and technical adequacy of the documents involved shall be certified by requiring the signature thereon of responsible Government design activity personnel.

(2) Specific procedures shall be established by cognizant NAVAIR groups for particular Aircraft/Weapons Systems, components or equipments covering the review and authentication of the drawings and lists pertaining thereto.

b. Drawings prepared by contractors. The requirement for a Government representative to authenticate contractor prepared NAVAIR drawings and associated lists shall be discontinued as a general practice, except for the special cases listed in reference (a).

6. Delegation of authority

a. Drawings prepared by Government Activities. Authority to authenticate the masters (or originals) of the documents included in the scope of this instruction and prepared by Government activities is hereby delegated as follows:

(1) To each NAVAIR Division Director or Assistant Division Director for documents within his respective area of responsibility. This authority may be redelegated by the aforementioned authority to other NAVAIR cognizant personnel, or to a CAO component, as appropriate. Such delegation shall be accomplished by letter from the delegating authority specifying the particular aircraft or weapon system, component or equipment to which such authority pertains.

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(2) To each Commanding Officer of a NAVAIR field activity for documents


(a) prepared under tasks or projects assigned to his specific activity; and

(b) applicable to an area of development for which an activity under his command has been assigned technical direction. This authority may be redelegated to cognizant personnel in his command.

b. Drawings prepared by contractors. Authority to authenticate the masters (originals) of the documents covered by this instruction and prepared by a contractor is hereby delegated as specified in subparagraph 6a(1) or 6a(2) above provided that authentication is required and the extent and/or limitation of the approval is clearly indicated on the documents in accordance with reference (a).

c. Previous delegations. Previous delegations of authority to authenticate Government prepared documents which are in accordance with this instruction and accomplished by official correspondence remain in effect. However, previous delegations of authority to authenticate contractor prepared documents in accordance with NAVAIR-INST 4120.4 of 26 November 1968 shall be rescinded and, when applicable, the requirements of subparagraph 5b and reference (a) apply.

7. Action. Cognizant personnel shall take appropriate action to implement the policy and delegation of authority provisions in paragraphs 5 and 6 of this instruction.


A. H. CLANCY, JR.
Acting Vice Commander

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